

**EDGEWOOD CITY COUNCIL  
MAY 8, 2012 CITY COUNCIL WORKSHOP**

On Tuesday, May 8, 2012, the Edgewood City Council held a workshop at Edgewood City Hall, 405 Larue Avenue, Edgewood, Florida. Council President Beardslee called the meeting to order at 9 a.m. and explained that the purpose of the workshop is to discuss the accounting code corrections to the 11/12 FY budget.

The following attendance is noted:

**Attendees:**

Council President Beardslee  
Council Member Powell  
Council Member Henley  
Mayor Bagshaw

**Excused**

Council Member Chotas  
Council Member Dowless

**Staff**

City Clerk Meeks  
Det. Sgt. Beardslee

City Clerk Meeks provided copies of the budget and Chart of Accounts to Council and staff. The following was discussed.

- Council President Beardslee said she would like to find out how many, and what type of general ledger accounts have been created since October 1, 2011. City Clerk Meeks gave Council the revenue and expenditure codes for Farmer's Market, Food Truck, Red Light Camera Citation and the bereavement expense.
- Council President Beardslee said she would like to see the next budget be more identifiable by breaking it down between City Hall and the Police Department.
- Council President Beardslee expressed concerns regarding duplicate accounts, i.e. City Hall miscellaneous. City Clerk Meeks said she thinks if you pull the account code from the Chart of Accounts, you only have the one account.

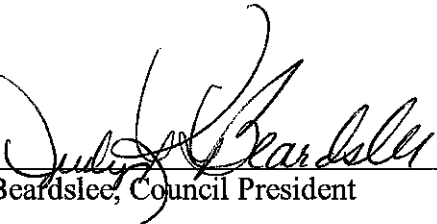
- Council President Beardslee said she would like to see the variance application and special exception application fees separate from miscellaneous permits and fees. She said she would like to see the other fees as administrative fees. City Clerk Meeks suggested administrative services fees and Council President Beardslee agreed with this.
- Discussed the confusion with fines and forfeitures. City Clerk Meeks provided which account associates with general fund, second dollar fund and the LETF (seizure) accounts.
- Det. Sgt. Beardslee explained the Court Fines and Forfeitures. City Clerk Meeks explained the break-down of the codes.
- Det. Sgt. Beardslee said the LETF funds roll forward to each fiscal year. This is named the LETF/seizure fund.
- At the request of Council President Beardslee, Det. Sgt. Beardslee explained fines that come through Code Enforcement.
- Council Member Henley renamed Account 352100-05 description as 2<sup>nd</sup> Dollar/PD Ed Fund.
- In response to Council President Beardslee, City Clerk Meeks explained “Land Use Fees”, and corrected herself and said that the variance and special exception fees should be put into this account.
- Council President Beardslee asked for journal entries for the 3 variances (329020-01) and move to 349000-01. Rename 329 to administrative services fees and 349 to Variances & Exceptions.
- Council President Beardslee said that she would like to change miscellaneous. Mayor Bagshaw explained that miscellaneous funds are funds that come in that are not designated to a fund.
- Council President Beardslee questioned the funds recovered from code enforcement fines. Mayor Bagshaw said he spoke to auditor Tom Reilly, who said the funds are undesignated and can go into the general fund.
- Discussed “Miscellaneous Revenues” (369900-01) and agreed to find out what monies are being placed in the fund.
- Council Member Henley asked for clarification of the FDOT street light maintenance. Mayor Bagshaw explained the program.

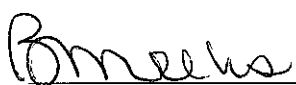
Council President Beardslee asked if Council wanted to go through the expense side, Council Member Henley said she would like to cover the expense side.

- In response to Council Member Henley, Mayor Bagshaw said he had concerns about the tangible tax. He noted on the expense side his concerns regarding solid waste and street light maintenance.
- Discussed concerns about alcohol beverage license and should it be renamed. City Clerk Meeks explained her current work with DOR, and the problems encountered with Edgewood homes and commercial businesses having Orlando zip codes, and how this may be affecting revenues .
- It was agreed to change Alcoholic Beverage License to Alcohol Beverage Tax.
- Council Member Henley said check residential and commercial solid waste.

- Council President Beardslee questioned the fire/rescue impact fees. City Clerk Meeks said the fire/rescue fees are \$208.23 per home.
- Council Member Henley said she wants to make sure things are not miscoded or inverted. Council President Beardslee said she and Council Member Henley will review the accounting for these errors.
- Belle Isle Monthly Services was set up for the purpose of letting Belle Isle share the evidence lockers with the City, per Council President Beardslee, it was agreed that this Code will go away (3421130-01).
- In response to City Clerk Meeks, Council President Beardslee and Council Member Henley said they would like to do the review as a public meeting. City Clerk Meeks said that Cinnamon should be part of this meeting, and since she is recording the meeting, Council may want to consider bringing over an employee from the Police Department to monitor phone calls and the front counter.
- Council Member Henley asked about the \$3500 owed to IRS. City Clerk Meeks was asked to contact IRS and ask for a transcript. Needs to be addressed ASAP.
- In response to Council Member Henley, Mayor Bagshaw said the sidewalks was underfunded. He said the work was done in the 10/11 fiscal year but the payment was made in the current fiscal year. This should be corrected.
- In response to Council Member Henley, City Clerk Meeks and Mayor Bagshaw explained why worker's comp is over the budgeted amount.
- Council Member Henley asked if the City needed six reserve officers
- In response to Council President Beardslee, Mayor Bagshaw said if the City budgeted correctly, we should be okay on gas usage.
- Council Member Henley asked what electronic media is, and Police Clerk Patterson was contacted by phone regarding the electronic media account and "electronic media-PD bldg-int", and provided an explanation.

The Workshop adjourned at 12:47 p.m., with the next workshop scheduled for Friday, May 18, 2012 at 9 a.m.

  
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 Judy Beardslee, Council President

  
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 Bea L. Meeks, MMC, CPM  
 City Clerk

CITY COUNCIL APPROVED: JUNE 19, 2012