

**CITY COUNCIL REGULAR MEETING MINUTES
Tuesday, February 17, 2015**

CALL TO ORDER

On Tuesday, February 17, 2015, Council President Dowless called the Edgewood City Council meeting to order at 6:35 p.m. The invocation was given by Council President Dowless followed by the Pledge of Allegiance.

The following attendance is noted:

CITY COUNCIL MEMBERS

Ray Bagshaw, Mayor (Quorum)
John Dowless, Council President
Neil Powell, D.D.S., Council Member
Dan Drummond, Council Member
Mike Hendrix, Council Member
Pam Henley, Council Member

STAFF

Bea Meeks, City Clerk
Chris Francisco, Police Chief
Drew Smith, City Attorney
Police Clerk/Accreditation Manager Shannon Patterson

PRESENTATION(s)

Consensus of the Council to amend the agenda to add the Mayor's presentation

Mayor Bagshaw gave a plaque to John Prusaczyk, former Director of Plante Operations, Select Medical Services, for his service and working relationship with the City.

Council Member Powell arrived at 6:40 p.m.

1. David Lodwick, Florida League of Cities

Mr. Lodwick introduced himself and John Ligon; both with the Florida League of Cities. Mr. Lodwick provided a hand out to Council. He explained that the handout explains the League's entrepreneurial program. Mr. Lodwick confirmed for Mayor Bagshaw that the League acts as a lobbyist for the City. Mr. Lodwick noted the training that the Florida League of Cities provides, including the newly mandated ethics training. Mr. Lodwick walked Council through the presentation book he provided; followed by questions and comments.

Council Member Henley arrived at 7:01 p.m.

2. Urban Land Use Institute

Council President Dowless referred to Kellee Seif from the Urban Land Institute, who summarized the process that led to the final presentation being presented to Council. Ms. Seif introduced Steve Miller, who then introduced Jim Sellen. Mr. Miller said Pauline Eaton was unable to attend due to a family emergency. Mr. Miller referred to the Executive Summary, which introduced the questions about the City. He said that the Technical Assistance Panel ("TAP") included a "to do" list. Mr. Miller gave a PowerPoint presentation of the final report. In response to Council President Dowless, Mr. Miller explained "nodes" (P. 17 of final report). He referred Council to page 28; referring to the sketch. Council Member Powell noted the MSTU on Lake Jessamine. Mr. Miller explained the difference in an MSTU and an MSBU. Council Member Powell asked "how many times can you go to the well"? Mr. Miller responded with "for whatever you want to do". Council Member Powell noted that this would be a new tax every time. Council Member Drummond asked Mr. Miller to explain a Community Redevelopment Area ("CRA") Plan, and asked how much does it cost for a CRA director. Mr. Miller said that a City the size of Edgewood could be paying \$35,000 annually. Mayor Bagshaw said you lose the ad valorem in the CRA. In response to City Clerk Meeks, Mr. Miller said he has seen where it took a City 20 years to benefit from the TIF funds. Mr. Sellen said there are 14 criteria for a CRA, it's not just based on blight. He said a market analysis is the first step of the process followed by visioning. Mr. Sellen recommended the City do a Request for Proposals.

A. CONSENT AGENDA

1. January 20, 2015 – City Council Regular Meeting Minutes
2. January 21, 2015 – Joint Workshop – City Council/P&Z Minutes
3. February 3, 2015 – Joint Workshop – City Council/P&Z Minutes

Council President Dowless noted the following correction to the January 21, 2015 minutes:

"asked to build closer to the road"

MOVER: Council Member Hendrix (with correction)

SECONDER: Council Member Drummond

AYES: Council Members Powell, Drummond, Hendrix, Henley and Dowless

ORDINANCES – FIRST READING & PUBLIC HEARING
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None.

PUBLIC HEARINGS (ORDINANCES – SECOND READINGS & RELATED ACTION)
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1. Ordinance 2015-01: AN ORDINANCE OF THE CITY OF EDGEWOOD, FLORIDA, NAMING CITY OWNED PROPERTY, MORE PARTICULARLY DESCRIBED HEREIN, LOCATED AT THE CORNER OF LARUE AVENUE AND HANSEL AVENUE AS THE MAYOR RAYMOND ANDREW BAGSHAW PARK AND ESTABLISHING AN EFFECTIVE DATE.

City Attorney Smith read Ordinance 2015-01 in title only. Council President Dowless said he would like to amend to naming to the “Raymond A. Bagshaw Park”.

Council Member Hendrix made the Motion to approve the second and final reading of Ordinance 2015-01; Seconded by Council Member Powell.

Mayor Bagshaw thanked the Council members and said it is an honor and he appreciates the naming of the park..

Council President Dowless opened for public hearing.

Resident Ella Slesnick said “ we want it”.

Public hearing was closed.

<i>The Motion passed with the following roll-call vote (5/0):</i>
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<i>Council Member Hendrix</i>	<i>Favor</i>
<i>Council Member Drummond</i>	<i>Favor</i>
<i>Council President Dowless</i>	<i>Favor</i>
<i>Council Member Powell</i>	<i>Favor</i>
<i>Council Member Henley</i>	<i>Favor</i>

UNFINISHED BUSINESS

None.

NEW BUSINESS

1. **Tree Permits**

Mayor Bagshaw said tree permits are on the agenda at the request of Council Member Powell. He referred to the City Clerk’s memo regarding her research regarding tree permits. Council Member Powell said that he did not think it is right for residents to be penalized for removing trees from their property without a permit. Mayor Bagshaw said that former Council Member Lee Chotas has retired, and he has asked him and City Attorney Smith to review the Code.

Mayor Bagshaw said if Council Member Powell wants to be part of the review, that would be good.

Resident Brett Barner, Cranes Point, said the tree permit fee is not that high. Mr. Barner referenced Tree City, and said Edgewood should consider achieving recognition as a Tree City USA community. He explained what the process is, and why Cities adopt this program. Mayor Bagshaw referenced the ADA studies, and how it relates to sidewalks. He said the studies have shown that trees create problems for ADA compliance, and can be costly to the City to become compliant.

GENERAL INFORMATION (No action required)

None.

CITIZEN COMMENTS

None.

BOARDS & COMMITTEES

None.

STAFF REPORTS

- **City Attorney:**

City Attorney Smith said that Mayor Bagshaw received information from Orange County regarding an MSTU for the City. City Attorney Smith said he will be working with the Mayor to bring it back to Council in their March meeting.

- **Police Chief:**

- Monthly Report

Chief Francisco gave his monthly report in a PowerPoint presentation. He noted that he is changing the length of his reports, and changing the timeframe of his reports.

Resident Brett Barner said the Chief is to be commended for keeping violent crimes out of Edgewood. In response to Mr. Barner's question, Chief Francisco said he does not think there is any gang activity in the City of Edgewood.

- **City Clerk:**

- Business Tax Receipts

City Clerk Meeks referred Council members to her memo regarding her request for an increase in the City's Business Tax Receipt. Following discussion and questions and answers, ***it was the consensus of Council to place the proposed Ordinance 2015-02 on the March Agenda for first reading.***

City Clerk Meeks also reported on the following:

- Reminded Council members that there is a joint workshop scheduled for February 24, 2015. City Clerk Meeks reported that Planner Hardgrove has not completed her work for the workshop, and request to reschedule. Due to conflicts in Council Member Henley's work schedule, ***it was the consensus of Council that Council Member Henley provide City Clerk Meeks with some dates to be provided to Council members; a rescheduled date will then be confirmed.***
- City Clerk Meeks reminded Council members to check their City Hall mailbox.
- Reported that Administrative Assistant Cinnamon Wild is making good progress with the records management program. She said that Administrative Assistant Wild has all the History notebooks in chronological order of events. She said the notebooks have been placed in the supply room, which was a records room. City Clerk Meeks explained the History notebooks were placed in this room because it is fireproof and has the room temperature needed for records retention.
- Reported that the Agreement with Municipal Code Corporation(MCCI) has been signed. She said Bob Kinsley from MCCI has contacted her and they are coordinating a time for MCCI to pickup records for imaging.
- Reminded Council members that the March Council meeting is their business meeting. She said she will be swearing in Mayor Bagshaw and Council Members Dowless and Powell. She reminded Council members that Council assignments will be done in this meeting, as well as the selection of their Council President and Council President Pro Tem. City Clerk Meeks said that pursuant to the Charter, she will be providing a report regarding City contracts and agreements.
- Reminded Council Members that there will be a special Council meeting on March 17, 2015 at 5:00 p.m. City Clerk Meeks said the City's annual audit report will be presented.
- Reported that she attended the Florida League of Cities summit regarding flood zones.
- Noted a correction to the TAP report from the Urban Land Institute, stating that the City was incorporated on April 24, 1924; not 1974. City Clerk Meeks said that Administrative Assistant Wild found the letter from the State acknowledging the City's Incorporation.

B. MAYOR & COUNCIL REPORTS

- ***Mayor Bagshaw:***

Mayor Bagshaw reported on the following:

- A Code review committee will be in place soon.

- Reported on quiet zones and said that he has learned the Grants are 60/40 grants. He said Gov. Scott has signed off on this therefore, if the City wants to have quiet zones, there is 40% funding available. Mayor Bagshaw explained some of the requirements to obtain the grant. He said he is waiting on the final word.
- The swearing-in of a Water Alliance representative took place at the City's Farmer's Market on February 12th.
- He and Chief Francisco attended the Waterwitch HOA meeting.
- Reported that he will have LED lighting information for Orange Avenue for Council's consideration in the March meeting.
- Shredding event will be held April 16, 2015 at Farmer's Market.
- Announced that Administrative Assistant Cinnamon Wild has tendered her resignation; she is relocating to another state. He said he has been interviewing, and is in discussion with someone who is very interested in the position.
- ***Council President Dowless:***

No report.

- ***Council Member Powell:***

No report.

- ***Council Member Henley:***

No report.

- ***Council Member Drummond:***

No. report.

- ***Council Member Hendrix:***

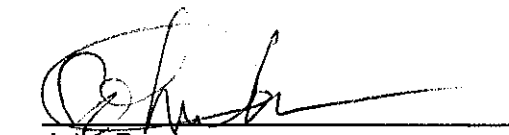
Council Member Hendrix reported on the following:

- Reported that he has put some financial controls in place.
- Reported that he and the Mayor are meeting with bank representatives, to consider if the City wants to change banks.
- Reported that he is working with the Mayor and City Clerk to revise the City's financial statements., He said he wants to have certain pages of the financial statements in Council agenda packets for their review.

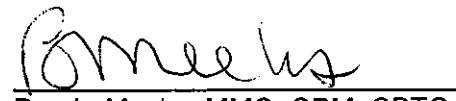
ADJOURNMENT

Having no further business or discussion, the meeting adjourned at 9:34 p.m., following a Motion by Council Member Hendrix; Seconded by Council Member Henley

ATTEST:



John Dowless
Council President



Bea L. Meeks, MMC, CPM, CBTO
City Clerk

Approved by Council on March 17, 2015.