



**Edgewood City Council Meeting Minutes
Tuesday, October 20, 2020**

Call to Order

Council President Horn called the Edgewood City Council meeting to Order at 6:30 p.m. Council President Horn asked for a moment of silence, followed by leading everyone in the Pledge of Allegiance.

Roll Call & Determination of Quorum

Deputy City Clerk Riffle announced there was a quorum with all five Council members and Mayor present.

Attendees

John Dowless, Mayor
Richard Alan Horn, Council President
Ben Pierce, Council President Pro-Tem
Chris Rader, Councilmember
Lee Chotas, Councilmember
Susan Lomas, Councilmember

Staff

Bea L. Meeks, City Clerk
John Freeburg, Police Chief
Shannon Patterson, PD Chief of Staff
Sandy Riffle, Deputy City Clerk

Consulting Staff

Drew Smith, City Attorney
Allen Lane, PE

Presentation(s)

Council President Horn announced that the presentation for Planning & Zoning Board member Marion Rayburn was postponed until the November City Council meeting.

Consent Agenda

- a. Consideration of Minutes from Previous Meeting(s)
 - Approval of September 9, 2020 City Council Special Meeting Minutes
 - Approval of September 15, 2020 City Council Meeting Minutes

- Approval of October 7, 2020 City Council Meeting Minutes

City Clerk Meeks said there was an error in the September 9, 2020 minutes; noting that the motion to adopt the City's levy was shown at 5.20 instead of the stated 5.25. No other corrections were given by City Clerk Meeks or Councilmembers.

Councilmember Chotas made the motion to accept the three sets of minutes, with correction to the September 9, 2020 minutes; seconded by Councilmember Rader. Approved 5/0.

Ordinance(s)

ORDINANCE 2020-05 - AN ORDINANCE OF THE CITY OF EDGEWOOD, ORANGE COUNTY, FLORIDA, ANNEXING APPROXIMATELY 16.32 ACRES INTO THE CORPORATE LIMITS OF THE CITY OF EDGEWOOD; PROVIDING FOR LEGISLATIVE FINDINGS; PROVIDING FOR LAND USE DESIGNATION; PROVIDING FOR REVISION OF CITY CHARTER AS TO LAND BOUNDARIES; PROVIDING FOR FILINGS WITH APPROPRIATE GOVERNMENTAL ENTITIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

City Attorney Smith read Ordinance 2020-05 in title only. He said the Planning & Zoning Board recommended approval and that Staff recommends approval.

Council President Horn asked for public comments; there were no comments or further discussion.

Councilmember Chotas made the Motion to approve the first reading of Ordinance 2020-05; seconded by Councilmember Rader. The Motion was approved in the following roll-call vote.

Council President Horn	Favor
Councilmember Lomas	Favor
Councilmember Chotas	Favor
Councilmember Pierce	Favor
Councilmember Rader	Favor

City Clerk Meeks announced that the Ordinance will be advertised for second reading.

In response to Councilmember Chotas, Jim Nicoloff, HOA President of Oakwater Professional Park, said the two condo owners who did not sign off on the annexation petition, did not want to come into the City. He said there is a good relationship within the association and he thinks it will be good to have a thriving and diverse property.

In response to Mr. Nicoloff, City Clerk Meeks said she has already spoken to one condo owner whose service agreement for their commercial garbage container was expiring. City Clerk Meeks noted that Charles Merkley, FCC Environmental Services, was in attendance and she would speak to him regarding the transition of the new solid waste service. City Clerk Meeks said she does not think the current solid waste provider will have an issue with the condo owners contracting with FCC's service now.

Ordinance(s) – Second/Final Hearing

ORDINANCE 2020-06 - AN ORDINANCE OF THE CITY OF EDGEWOOD, FLORIDA, AWARDED AN EXCLUSIVE FRANCHISE TO FCC ENVIRONMENTAL SERVICES, LLC, FOR THE COLLECTION OF COMMERCIAL AND RESIDENTIAL SOLID WASTE IN THE CITY OF EDGEWOOD; INCORPORATING THE SOLID WASTE SERVICE AGREEMENT ENTERED INTO SIMULTANEOUS WITH THIS ORDINANCE; PROVIDING FOR ACCEPTANCE BY FRANCHISEE; PROVIDING FOR CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE.

City Attorney Smith read Ordinance 2020-06 in title only.

Council President Horn asked for public comments; there were no comments or discussion.

Councilmember Rader made the Motion to approve the second/final reading of Ordinance 2020-06; seconded by Councilmember Lomas. The Motion was approved in the following roll-call vote.

Councilmember Rader	Favor
Councilmember Lomas	Favor
Councilmember Chotas	Favor
Councilmember Pierce	Favor
Council President Horn	Favor

Unfinished Business

None.

New Business

None.

Public Comments

None.

Boards & Committees

(For the record, City Clerk Meeks announced at the beginning of the meeting that the incorrect address was provided on the agenda and in the memo included in the agenda packet. City Clerk Meeks said the correct address is 275 Prescott Drive; it is not 275 Oak Tours. She said everything else in the memo is the correct information)

a. 275 Prescott Drive –Variance #2020-06 Solar Array variance

Engineer Lane introduced a request to construct a solar panel array in the front yard. He said the Code provides that an accessory structure cannot be constructed in a resident’s front yard. Engineer Lane referenced the location map showing the subject property on a lake. He noted the location and configuration of the property; in particular, how the resident’s driveway extends a distance away from Prescott Drive.

Engineer Lane said that the Planning & Zoning Board reviewed the request, and that the owner responded to the seven criteria for a variance. He said the Planning & Zoning Board had no objection to the variance requests and recommended approval.

Engineer Lane confirmed for Councilmember Pierce the location of the house on the picture provided. It was agreed that there is quite a bit of distance from the driveway to the house. It was noted that there were no objections from the neighbors.

Council President Horn asked for public comments; there were none.

Shannon Compere, the owner/applicant of the subject request, showed the easements on the property. Ms. Compere said they did not want to put the solar array in the back of the property because it is lakeside and everyone will see it. She said the front yard is the least visible location, as people do not drive by the front of the property because of the location of the house to the road.

Councilmember Rader made the Motion to approve variance #2020-06; seconded by Councilmember Pierce. The Motion was approved in the following roll-call vote.

Councilmember Chotas	Favor
Councilmember Lomas	Favor
Council President Horn	Favor
Councilmember Rader	Favor
Councilmember Pierce	Favor

Councilmember Rader said he would like to get better information on applications such as directional arrows for north, east, south and west. He said the agenda packages should be easier to read.

b. Audit Review Committee Selection of Top Three Firms

- Carr, Riggs & Ingram, LLC
- Holland & Reilly, CPA
- Berman, Hopkins, Wright & LaHam

Councilmember Pierce introduced the audit committee’s review of the City’s request for qualifications for an auditor. He pointed out that Item-3 in the memo provided what the three committee members considered in their ranking decision. Councilmember Pierce said all three members ranked Carr, Riggs & Ingram (CRI) number one.

In response to Council President Horn, Councilmember Pierce said he liked CRI’s approach, and it was easy to understand what services will be provided to the City and CRI had a simpler process that will be good in comparison to the other proposers. Councilmember Pierce noted that CRI was below the City’s 2020/2021 fiscal year budget, as were the other proposers.

In response to Councilmember Chotas, City Clerk Meeks said she works with the auditors the most and that she is on board with what Councilmember Pierce said. Additionally, given the current environment with COVID, the virtual ability is helpful. City Clerk Meeks said staff is prepared to be trained on the IT platform that CRI uses.

Council President Horn asked for public comments; there were no public comments or further discussion.

Councilmember Chotas made the motion to allow the Mayor to enter into negotiations with CRI for the City's auditing services; seconded by Councilmember Rader. The Motion was approved in the following roll-call vote.

Councilmember Pierce	Favor
Councilmember Lomas	Favor
Council President Horn	Favor
Councilmember Chotas	Favor
Councilmember Rader	Favor

It was confirmed that CRI will provide the Letter of Engagement.

- City Attorney Report

City Attorney Smith provided an update on Rosen Materials. He said Engineer Allen Lane provided him with photos he took of the roadway approximately two weeks after repaving was done. City Attorney Smith said Engineer Lane did not have concerns about the storm water and contaminants, as the debris goes downhill leaving the site. City Attorney Smith said there is nothing that directs this to code; however, the International Property Maintenance Code (IPMC) may apply as it relates to soil and erosion control. Code Enforcement can cite under the IPMC.

- Police Chief & City Clerk Reports
 - a. **Police Chief's Report**

Chief Freeburg asked if there were any questions regarding his monthly report; there were none. He said that his department re-started fingerprinting today. He said the plan was to provide fingerprinting service to Edgewood residents and business for the first few weeks. He said the plan is to open to public in about two weeks. Chief Freeburg said the new Police Clerk and Police Officer will start on November 2, 2020.

Chief Freeburg said his department will purchase a Square Reader for use in online payments, which qualifies under the CARES Act. He said the Square will allow online payment for all fines and fees. He said the new phone system will be installed within the next couple of months.

- b. **City Clerk's Report**

In response to Councilmember Rader, City Clerk Meeks said she has had no follow-up discussion with Richard Yates regarding his complaints. She said she was waiting on City Attorney Smith's report to Council and further directions in the matter.

City Clerk Meeks reported that the City currently does not have a Code Enforcement Officer. She said the Mayor is checking on an option and that in the meantime, City Hall staff is working with Chief Freeburg on any complaints received.

City Clerk Meeks said that City Hall is in need of a full time administrative assistant. She said that with an experienced Code Enforcement Officer, the City would be okay with having code enforcement two to three days a week.

City Clerk Meeks said she sent out three annexation packages this week. She said two of the properties are on Hansel Avenue and one is on Mary Jess Road. She said the Hansel properties are on the lake. City Clerk Meeks said the Planner will be provided with the applicants' petition and accompanying documents when she receives them. Mayor Dowless said one of the properties on Hansel just sold; therefore, the new owner will provide the Petition.

City Clerk Meeks reminded Council that the General Election is November 3, 2020 and that council chamber is the City's voting precinct.

City Clerk Meeks said the sidewalk and roads and street projects are ongoing. She confirmed for Councilmember Lomas that she still does not have a resolve with the Invoice from the contractor working on sidewalks.

City Clerk Meeks confirmed that the Holden PD applicant has resubmitted his rezoning application. She said that due to the School Board's current abatement for those projects on hold and waiting for school concurrency, the rezoning will have to move quickly to meet the March 8, 2020 deadline. She said she strongly urged the applicant to stay with the plan that council was ready to approve a few years ago.

City Clerk Meeks concluded her report by announcing that Business Tax Receipt renewals are coming in daily. She also reported that a new air conditioner was installed; it replaced equipment that was fourteen years old and provided heating and cooling for the staffing side of City Hall.

- Mayor & Council Reports

Mayor Dowless

Mayor Dowless said the roads and streets improvement project is moving fast. He said CPH will be providing inspections and testing the grade and strength of the repaved roads with bore drills. He said as discussed during budget, impact fees and reserve funds will be used to support the payment for this project. He said currently, he estimates \$475,000 is the cost of the project. He said this amount includes Oakwater. He said improvements to the road in Oakwater will not be done until after the annexation is completed and the appeal time has lapsed.

Council President Horn and Councilmembers Chotas, Pierce, Lomas and Rader had no reports.

Adjournment

Having no further business or discussion, ***on a Motion from Councilmember Chotas; seconded by Councilmember Rader, the meeting adjourned at 7:14 pm***



Richard Alan Horn
Council President



Bea L. Meeks, MMC, CPM, CBTO
City Clerk

Approved in November 17, 2020 City Council meeting.