

**Planning & Zoning Board
December 10, 2012 – Minutes**

Planning & Zoning Board Members:

Regina Dunay, Chairwoman
Brian Leahy
Marion Rayburn
Susan Lomas
Jon Van Voorhis

Staff:

Bea L. Meeks, City Clerk
Drew Smith, City Attorney
Sam Sebaali, Engineer

Chairwoman Regina Dunay called the Planning & Zoning Board meeting to order at 6:30 p.m., followed by the Pledge of Allegiance. City Clerk Meeks announced that with the presence of all Board members there is a quorum.

APPROVAL OF MINUTES

- October 8, 2012

City Clerk Meeks said that Chairwoman Dunay asked for an addition to the minutes therefore, the following will be added (second line after designee): Mayor Bagshaw briefly explained the purpose behind the Ordinance and the floodplain coordinator.

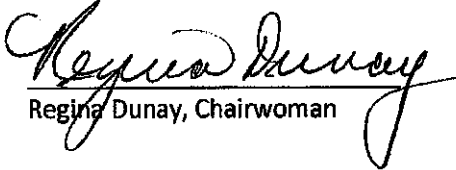
Board Member Brian Leahy made the Motion to approve the Minutes with change(s) provided by City Clerk Meeks, with Second by Board Member Susan Lomas. Unanimously approved.

Board Member Brian Leahy made the Motion to approve the variance with the conditions noted by Engineer Sebaali, and that final inspection holds City standards, with Second by Board Member Marion Rayburn. Unanimously approved.

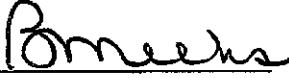
New Business

- City Clerk Meeks asked the Board Members to leave plans for her to provide to Council in their packets.
- City Clerk Meeks said workshop for Comp Plan Amendment is December 17, 2012 at 9:30 a.m.
- City Clerk Meeks provided an updated on the Farmer's Market activities.

Having no further business, the Planning & Zoning Board meeting adjourned at 6:50 p.m.


Regina Dunay, Chairwoman

ATTEST


Bea L. Meeks, MMC, CPM
City Clerk

Approved by the Planning & Zoning Board on March 11, 2013.