



APPLICATION FOR BOAT DOCK

Reference: City of Edgewood Code of Ordinances, Section 14-11

REQUIRED FEE: \$350 and \$1,000 Deposit Towards Pass-Through Fees (Pass-Through Fees - Ordinance 2013-01)

Please note this fee is non-refundable

IMPORTANT:

1. A COMPLETE application with all required attachments will include this application form, one (1) electronic copy of the site plans, one (1) set of electronic engineered construction plans and a signed sealed survey with Normal High Water Elevation (NHWE) as established by Orange County and performed by a Florida registered surveyor or mapper.
2. **An application is considered complete based upon the City Engineer’s determination and when the fee is paid at Edgewood City Hall.**
3. Applications that are deemed incomplete and/or unaccompanied by fees will be deferred to the next posted deadline date.
4. **Notarized letter of authorization from Owner MUST be submitted if application is filed by anyone other than property owner.**
5. In the event that the application goes before Planning and Zoning or City Council, **the application will not be considered unless the applicant or representative is in attendance.** The applicant is advised that the individual board and council members can only be addressed during board proceedings.

Property Owner’s Information

Name: _____ Address: _____

Phone: _____ Email: _____

Applicant/Contractor’s Information

Name: _____ Address: _____

Phone: _____ Email: _____

Property Information

Name of Lake or Body of Water: _____

NHWE (Normal High Water Line): _____

Parcel ID/legal description: _____



Setbacks

Exact distance of setbacks from adjacent property lines:

Minimum 10ft side setback for shoreline frontage of equal to or less than one hundred (100) feet

Minimum 15ft side setback for shoreline frontage of greater than one hundred (100) feet.

A. Side (Sec. 14-11(b)(1): _____

B. Side (Sec. 14-11(b)(1): _____

Rear: _____

Project Description

Must have dock and site plans attached

Brief description of work to be done: _____

Type of Materials to be used: _____

Will the dock have electric power? Y N

Total area of structure (Sec. 14-11(b)(5): _____ square feet

Length extending lake-ward from the NHWE shoreline (Sec. 14-11(b)(2): _____ feet

Depth of water on **date of application** at end of proposed dock: _____

Height of structure above NHWE contour (Sec. 14-11(b)(4): _____ feet

Is the width of the body of water less than 200ft?: Y N

If yes, width of body of water (from NHWL) at proposed dock: _____ feet



Applicant and Owner Certification

I have complied with all requirements and procedures and proclaim this application to be complete. I understand that an incomplete application will be deferred to the next posted deadline date. I also understand that following the administrative approval by the City Council (when applicable), an approved building permit from the Orange County Building Department is required before any construction shall commence. The application fees are established by the City Council. The application fee does not, in any way, ensure the applicant a favorable decision. All applications will be reviewed on the merits of the request alone, regardless of the application fee. All fees are nonrefundable.

Following approval from the City Engineer and the City Council (when applicable), the following must be submitted for zoning stamp approval from the City of Edgewood

- a. Completed building permit application
- b. Recorded notice of commencement
- c. Proof of contractor's worker's compensation, naming the City of Edgewood as certificate holder

Applicant Signature: _____ Date: _____

Applicant Printed Name: _____

Owner's Signature: _____ Date: _____

Owner's Printed Name: _____

Application must be signed by the legal owner, not agent, unless copy of Power of Attorney is attached.

Before you submit your application please review the following steps

1. Application will be forwarded to the City Engineer
2. If a variance from the provisions is requested or required, the City Engineer is not authorized to approve the application.
3. Notices will be mailed to the neighboring property owners who have a legal interest in the shoreline within 300' of the property via mail.
4. Written comments from neighboring property owners are due within 15 calendar days after mailing.
5. If **NO** written objections are received, it shall be deemed that property owners have given consent and have waived their right to object to the construction to the dock. The application is then approved based on recommendation by the City Engineer 15 calendar days from the date notices are sent as long as the application is complete in all other aspects.



6. If one written objection is received, or if the City Engineer believes the application should be approved by City Council, the Council will consider the application during a regularly scheduled council meeting with:
7. **Additional site plans and engineered construction plans with quantify specified by City Clerk's office.** When City Council must decide the application, it shall approve, deny or approve with conditions taking into consideration comments or objections from all parties who were previously notified and staff's review of the proposed boat dock.
8. Copies of City Council's decision shall be sent to the applicant and those who filed written objections with the date of the decision.
9. If **NO** objections have been filed and City Council approves the application, the application will be effective immediately.
10. Following City Council's action and within 15 days, applicant or parties who have submitted written objections may submit written Notice of Appeal to the City Clerk.
11. If a Notice of Appeal is filed, it shall be heard by City Council during a regular council meeting.
12. Notice of Appeal shall be provided to the applicant and parties who previously objected in writing. During Notice of Appeal hearing, City Council may affirm, reverse or modify their previous decision.
13. If **NO** Notice of Appeal is received, City Council's ruling is final. City Council's decision on appeal is final.

Please submit your completed application of City Hall via email at info@edgewood-fl.gov or hand deliver to 405 Bagshaw Way, Edgewood, FL 32809. If you have questions or need additional assistance, please contact City Hall at 407-851-2920 or info@edgewood-fl.gov.

Office Use Only

Check box for each item included with application

- Site plans
- Signed sealed survey with NHWE
- Engineered construction plans
- Application fee of \$350 and \$1,000 deposit towards pass through fee (per Ordinance 2013-01)

Staff Member: _____

Date Received: _____